



ELLIS COUNTY TAX ASSESSOR AND COLLECTOR

Richard Rozier

P.O. DRAWER 188 • Waxahachie, TX 75168-0188

(972) 825-5150 • Fax (972) 825-5151

Email: Richard.Rozier@co.ellis.tx.us • Website: www.ellistaxoffice.com

**AUTHORIZATION LETTER FOR VEHICLE REGISTRATION
RENEWAL**

I, _____ authorize _____ to
renew the registration, replace or exchange plates for the following vehicle

Year: _____ Make: _____ Color: _____

License Plate # _____

VIN #: _____

Owner of record must answer the following question:

Has anyone received a ticket for expired registration? _____

Signature of titled owner _____ *Date:* _____

The following documents must accompany this authorization:

1. Legible copy of Representative and titled owner's driver license.
2. If titles owner is a business:
 - a. Legible copy of agent's driver license that has signed the authorization.
 - b. Legible copy of business card of agent that has signed this authorization.

**VEHICLE MUST BE LOCATED IN ELLIS COUNTY
FORM MUST BE ATTACHED TO COUNTY COPY OF RTS RECEIPT.**