



FILED FOR RECORD  
 KRYSTAL VALDEZ  
 ELLIS COUNTY CLERK

RANDY STINSON  
 Commissioner Pct. #1

TODD LITTLE  
 County Judge

LOUIS PONDER  
 Commissioner Pct. #3

LANE GRAYSON  
 Commissioner Pct. #2

KRYSTAL VALDEZ  
 Ellis County Clerk

KYLE BUTLER  
 Commissioner Pct. #4

## NOTICE OF REGULAR MEETING ELLIS COUNTY COMMISSIONERS COURT

Notice is hereby given that a meeting of the Ellis County Commissioners' Court will be held on **Tuesday, September 17<sup>th</sup>, 2024, at 2:00 p.m.** in the Commissioners' Courtroom (2nd floor) of the Historic Ellis County Courthouse, located at **101 W. Main Street, Waxahachie, Texas**, a quorum of the Court will be physically present. During this meeting time the following will be discussed and considered:

### OPENING COURT

The County Judge will call the meeting to order, declare quorum if present, and declare that notices have been legally posted, pursuant to the Open Meetings Act, Government Code Chapter 551.

### MOTION TO OPEN MEETING

**INVOCATION AND PLEDGE OF ALLEGIANCE** – *County Judge Todd Little*

**PUBLIC COMMENT** – Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

**CONSENT AGENDA** – Consideration and action:

#### Administrative Consent:

- A.1 Approval of regular bills, payroll, and officers' reports. – *County Treasurer Cheryl Chambers*
- A.2 Approval of Commissioners' Court regular meeting minutes from September 3<sup>rd</sup>, 2024. – *County Clerk Krystal Valdez*
- A.3 Approval of Commissioners' Court regular meeting minutes from September 10<sup>th</sup>, 2024. – *County Clerk Krystal Valdez*
- A.4 Acceptance of the Justice of the Peace, Precinct 1 monthly report for August 2024, pursuant to Local Government Code §114.044. – *The Honorable Chris Macon, Justice of the Peace, Precinct 1*

- A.5 Acceptance of the resignation of Brian Almand from the Board of Directors of Emergency Services District #7, effective immediately. – *Fire Marshal Tim Birdwell*
- A.6 Approval to appoint Eric Keathly to the Board of Directors of Emergency Services District #7 for a term ending December 31<sup>st</sup>, 2025. – *Fire Marshal Tim Birdwell*
- A.7 Approval for the County & District Attorney to sign grant agreement from the Texas Comptroller under S.B. 22, the Rural Prosecutor’s Act. – *County & District Attorney Ann Montgomery*
- A.8 Approval to cancel the scheduled Commissioners’ Court meeting on September 24<sup>th</sup>, 2024. – *County Judge Todd Little*

**Financial Consent:**

- F.1 FY24 Line-Item Transfer. – *The Honorable Bob Carroll, 40<sup>th</sup> District Court Judge*
- Decrease 001-0180-508020 (Equipment) by \$700.<sup>00</sup>
  - Increase 001-0180-506980 (Law Books/Dues) by \$700.<sup>00</sup>
- F.2 FY24 Line-Item Transfer. – *Texas AgriLife Extension Service Director Mark Arnold*
- Decrease 001-0050-508050 (Conference) by \$600.<sup>00</sup>
  - Increase 001-0050-508190 (Computer Equipment) by \$600.<sup>00</sup>
- F.3 FY24 Line-Item Transfer. – *Texas AgriLife Extension Service Director Mark Arnold*
- Decrease 001-0050-508030 (Furniture/Fixtures) by \$400.<sup>00</sup>
  - Increase 001-0050-508010 (Supplies) by \$400.<sup>00</sup>
- F.4 FY24 Line-Item Transfer. – *County Clerk Krystal Valdez*
- Decrease 001-0320-508010 (Supplies) by \$100.<sup>00</sup>
  - Increase 001-0320-506010 (Mileage Reimbursement) by \$100.<sup>00</sup>
- F.5 FY24 Line-Item Transfer. – *Tax Collector Richard Rozier*
- Decrease 001-0370-507030 (Telephone) by \$6,500.<sup>00</sup>
  - Decrease 001-0370-508880 (Computer Services) by \$2,650.<sup>00</sup>
  - Decrease 001-0370-508090 (Auto Repairs) by \$250.<sup>00</sup>
  - Decrease 001-0370-508090 (Auto Repairs) by \$210.<sup>00</sup>
  - Decrease 001-0370-506010 (Mileage Reimbursement) by \$1,600.<sup>00</sup>
  - Decrease 001-0370-508060 (Official Bond/Dues) by \$1,475.<sup>00</sup>
  - Increase 001-0370-508010 (Supplies) by \$6,500.<sup>00</sup>
  - Increase 001-0370-508350 (Training) by \$2,650.<sup>00</sup>
  - Increase 001-0370-508080 (Auto Gas/Oil) by \$250.<sup>00</sup>
  - Increase 001-0370-508050 (Conference) by \$210.<sup>00</sup>
  - Increase 001-0370-508040 (Postage) by \$1,600.<sup>00</sup>
  - Increase 001-0370-508040 (Postage) by \$1,475.<sup>00</sup>

- F.6 FY24 Line-Item Transfer. – *Tax Collector Richard Rozier*
- Decrease 001-0370-505020 (Salaries – F/T) by \$19,430.<sup>00</sup>
  - Increase 001-0370-508730 (Maint/Ofc Equip) by \$2,400.<sup>00</sup>
  - Increase 001-0370-508070 (Conference) by \$500.<sup>00</sup>
  - Increase 001-0370-508060 (Bonds/Dues) by \$30.<sup>00</sup>
  - Increase 001-0370-508350 (Training) by \$500.<sup>00</sup>
  - Increase 001-0370-508010 (Supplies) by \$16,000.<sup>00</sup>
- F.7 FY24 Line-Item Transfer. – *County Treasurer Cheryl Chambers*
- Decrease 001-0400-508350 (Training) by \$1,800.<sup>00</sup>
  - Increase 001-0400-508010 (Supplies) by \$300.<sup>00</sup>
  - Increase 001-0400-508050 (Conference) by \$1,500.<sup>00</sup>
- F.8 FY24 Line-Item Transfer. – *Emergency Management Coordinator Michaela Sandefer*
- Decrease 001-0430-508100 (Auto Tires) by \$400.<sup>00</sup>
  - Increase 001-0430-508110 (Auto Purchase/Insurance) by \$300.<sup>00</sup>
  - Increase 001-0430-508150 (Uniform Expense) by \$100.<sup>00</sup>
- F.9 FY24 Line-Item Transfer. – *Sheriff Brad Norman*
- Decrease 001-0015-505020 (Salaries) by \$538,000.<sup>00</sup>
  - Increase 001-0015-505022 (Overtime) by \$400,000.<sup>00</sup>
  - Increase 001-0015-505030 (Certification Pay) by \$6,400.<sup>00</sup>
  - Increase 001-0015-508010 (Supplies) by \$25,000.<sup>00</sup>
  - Increase 001-0015-508030 (Furniture) by \$5,000.<sup>00</sup>
  - Increase 001-0015-508120 (Radio) by \$600.<sup>00</sup>
  - Increase 001-0015-508140 (Inmate Feeding) by \$101,000.<sup>00</sup>
- F.10 FY24 Line-Item Transfer. – *Sheriff Brad Norman*
- Decrease 001-0010-505020 (Salaries) by \$79,000.<sup>00</sup>
  - Increase 001-0010-506020 (Staff Travel & Expense) by \$2,200.<sup>00</sup>
  - Increase 001-0010-507020 (Repairs) by \$2,500.<sup>00</sup>
  - Increase 001-0010-507040 (Pest Control) by \$750.<sup>00</sup>
  - Increase 001-0010-508040 (Shipping) by \$1,000.<sup>00</sup>
  - Increase 001-0010-508090 (Auto Repairs) by \$35,000.<sup>00</sup>
  - Increase 001-0010-508100 (Auto Tires) by \$250.<sup>00</sup>
  - Increase 001-0010-508570 (Peripheral) by \$5,000.<sup>00</sup>
  - Increase 001-0010-508890 (Transport Expense) by \$20,000.<sup>00</sup>
  - Increase 001-0010-509020 (K9 Supplies) by \$7,300.<sup>00</sup>
  - Increase 001-0010-509960 (Contract SVC-Radio Agreement) by \$5,000.<sup>00</sup>

## **REGULAR AGENDA – Discussion, Consideration and Action**

### **Department of Development:**

- 1.1 Discussion, consideration, and action on a variance request to Volume I, Section IV (A) of the Subdivision & Development Standards regarding the minimum public road frontage requirements for Parcel ID 192089. This ± 27.391-acre site is located ± 2,000 feet north of the intersection of FM 878 and Rios Road, Palmer, Road and Bridge Precinct No. 1.
- 1.2 Discussion, consideration, and action to amend the conditions of the previously approved variance request for Parcel ID No. 294695 from Volume I, Section IV (A) (2) (Residential Lots) of the Subdivision & Development Standards. The property contains ± 64.81 acres of land located on the north side of FM 1181, ± 1,475 feet east of the intersection of FM 1181 and Allard Road, Ennis, Road and Bridge Precinct No. 2.
- 1.3 Discussion, consideration, and action to ratify staff action on a plat of Langley Addition Lots 1 & 2, Block A. The ± 0.858-acre site is located at the northeast intersection of FM 34 and Hemphill Street, situated in Ellis County Land School Survey, Abstract 329, Avalon, Road and Bridge Precinct No. 2.
- 1.4 Discussion, consideration, and action on a plat of Americase Business Park, Lots 4A & 4B, being a replat of Americase Business Park, Lot 4. The property contains ± 6.06 acres of land, located at the northwest intersection of Perimeter Road and Hoyt Road, Waxahachie, Road and Bridge Precinct No. 3.

### **Purchasing**

- 2.1 Discussion, consideration, and action to surplus and donate two office desks from the Sheriff's Office to Texas Department of Public Safety (1720 E Main, Waxahachie).
- 2.2 Discussion, consideration, and approval for the purchase of Firearms and Accessories in an amount of \$128,788.<sup>49</sup> from GT Distributors, Inc. using the BuyBoard Cooperative Contract #698-23, for the Ellis County Sheriff's Office.
- 2.3 Discussion, consideration, and action granting an exemption under Local Government Code §262.024 (7) (the sole source exemption) from the bidding requirements of Local Government Code §262.023 for the maintenance of proprietary equipment with ExpressVote BMDs.
- 2.4 Discussion, consideration, and action to purchase Hardware Maintenance Services for 350 ExpressVote BMDs for an amount of \$47,250.<sup>00</sup> from Elections Systems & Software using the approved Sole Source Exemption (Minute Order #310.23).
- 2.5 Discussion, consideration, and action on an Interlocal agreement between Grayson County and Ellis County in accordance with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.
- 2.6 Discussion, consideration, and action on the renewal agreement with Hibbs-Hallmark for the comprehensive insurance for Ellis County. Renewal term is from October 1<sup>st</sup>, 2024 through September 30<sup>th</sup>, 2025.

- 2.7 Discussion, consideration, and action to award RFB-2024-011- Hourly Rates for Bridge and Headwall Repair, to J&K Excavation, LLC and Sanders Creek Construction, LLC.
- 2.8 Discussion, consideration, and action to award RFB-2024-010- Pavement Rehabilitation and Resurfacing Services to Advance Paving Acquisition Ltd. dba Advancing Paving Company and Texas Materials Group.
- 2.9 Discussion, consideration, and action to award RFB-2024-008 Behavioral Health Assessments for the Veterans Treatment Court and authorization for the County Judge to execute a contract with Care Star Behavioral Health Services LLC.
- 2.10 Discussion, consideration, and approval for the renewal of the Civic Plus Contract for the County Website in the amount of \$29,179.<sup>41</sup> for Fiscal Year 2025.

**Administrative:**

- 3.1 Action to clarify and ratify the adopted Fiscal Year 2025 tax rate:  
Total Tax Rate = 0.273992 per hundred dollars of taxable value.  
M&O = 0.245488 per hundred dollars of taxable value.  
I&S = 0.009869 per hundred dollars of taxable value.  
FM = 0.018635 per hundred dollars of taxable value.
- 3.2 Discussion, consideration, and action to renew the Texas Association of Counties (TAC) Workers' Compensation Program for the 2025 plan year and submit poll documentation necessary for the pool to properly underwrite the renewal, including approval for the County Judge to sign all renewal documentation. – *Human Resources Director Sharon Mancilla*
- 3.3 Discussion, consideration, and action to renew or modify the current County Silver Retiree Health Insurance coverage and premiums through the Texas Association of Counties Health and Employee Benefits Pool (TAC HEBP) for Calendar Year 2025, including approval for the County Judge to sign the renewal. – *Human Resources Director Sharon Mancilla*
- 3.4 Discussion, consideration, and approval of LOGIC Investment Pool as an authorized investment. – *County Treasurer Cheryl Chambers*
- 3.5 Discussion, consideration, and approval of Application of Participation in Local Government Investment Cooperative (LOGIC). – *County Treasurer Cheryl Chambers*
- 3.6 Discussion, consideration, and action regarding the ongoing burn ban. – *Fire Marshal Tim Birdwell*

**RECESS TO CONVENE TO EXECUTIVE SESSION**

*The Commissioners' Court of Ellis County reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code Chapter 551, or to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under Chapter 551.*



- 4.1 Pursuant to Government Code §551.071 (1), consultation with legal counsel regarding pending or contemplated litigation concerning TCEQ matters, specifically pending Texas Pollutant Discharge Elimination Systems permits (TPDES) and pending petitions for the creation of Municipal Utility Districts (MUD's).
- 4.2 Pursuant to Texas Government Code §551.074, deliberation on the duties of a public employees, specifically the Purchasing Department and their duties in regards to contracts.

**ADJOURNMENT OF EXECUTIVE SESSION**

**ADJOURNMENT OF REGULAR MEETING**

Signed the 13<sup>th</sup> of September, 2024 –

  
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Todd Little, Ellis County Judge

I, the undersigned, County Clerk Ellis County, do hereby certify that the above Notice of Meeting of the Ellis County Commissioners' Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 13<sup>th</sup> of September, 2024 at 4:57 p.m.



  
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Krystal Valdez, County Clerk